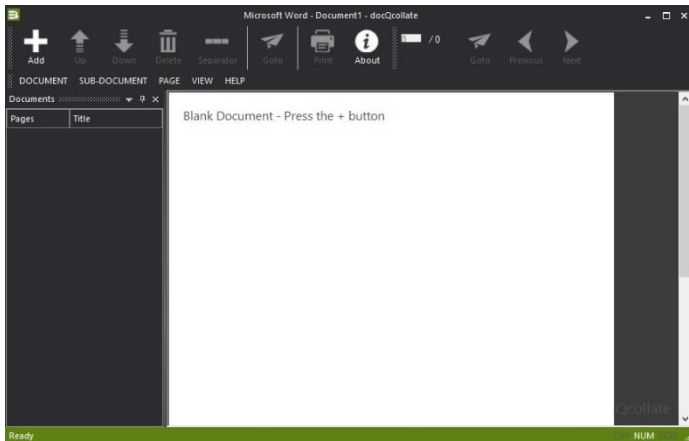


**docQcollate** is an add on option to docQticket which enables users to combine multiple documents from different applications, including PDFs, into a single job ticketed job for submission to the CRD print room. It is ideal for preparation and submission of documentation like meeting agenda and minutes with attachments.

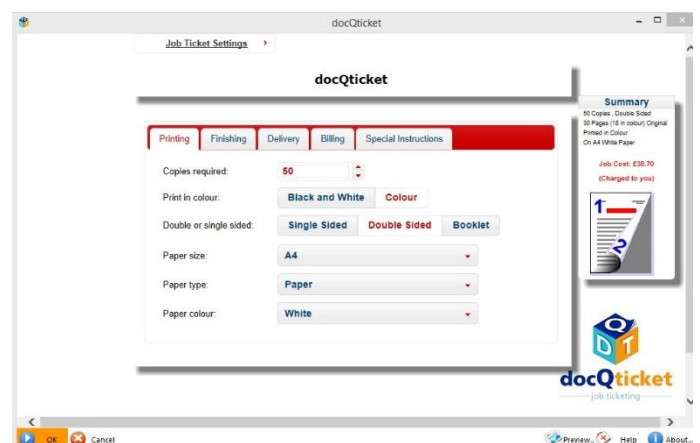


### File/print or drag & drop

Documents may be collated by a sequence of simple file/print actions on the selected documents into a print queue named docQcollate. Alternatively, after opening the docQcollate application an Add button allows browsing to add additional documents, or they may be simply dragged & dropped into the open application.

### Preview and formatting

After all required documents have been loaded into docQcollate the whole combined document can be scrolled through and previewed page by page. The individual documents can be re-ordered as necessary, while separators may be automatically inserted or removed as required between the individual documents. When satisfied with the layout a click of the “Print” icon passes the whole combined job into docQticket for completion of a job ticket prior to submission to the print room.



### Features of docQcollate

- Combine PDF, MS Word, Excel, and other documents into one print job
- Simple file/print or drag & drop collation
- Page by page preview
- Change document order up or down
- Add or remove document separators
- Seamless feed into docQticket

### Documents supported

Any document may be added into docQcollate so long as there is an application associated with that document extension which supports the “Print to” function of the Windows Explorer shell.

# ATI output management software – bridging office & production print



**Host Printing System**  
AS400, Unix, Windows

Send variable data jobs directly or via forms software to CRD or print room



**Transactional Printing**  
Business applications, invoices, payroll, etc.



**Reprographics Department / Print Room**

Manage hard copy documents



**docQmanager**  
print queue management

docQview  
print preview

docQsplit  
colour split

- Copy & move
- Automated workflow
- Preview & reprint
- Auto back up & delete
- Print job accounting



Cluster printing

accounting and reporting

X



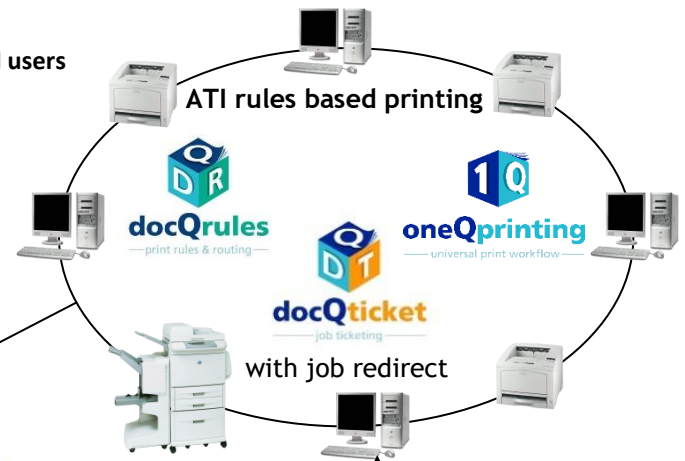
Colour split

**Departmental users**

**Document printing**  
MS Word, Excel, Reports, etc.

docQcollate  
combine ticketed jobs

docQticket  
job ticketing



"pull print" system integration

equitrac

PaperCut

Pcounter

Safe Com

YSOFT

myQ

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